

**RESERVATIONS FORM**

**客房预订单**

 **Block Code团队预订代码：YMZ141118**

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| --- | --- | --- |
| Hotel酒店 | International Youth Convention Hotel国际青年会议酒店 |  |
| Address 地址 | No.8 Yecheng Road, Nanjing, China中国南京市金沙江西街9号 |  |
| Phone电话 | +86 25 8653 8888 Ext. Room Reservations +86 25 8653 8888转客房预订  |  |
| Email 邮件 | roomreservation@jinsailhotels.com |  |
|  |  |
| **RESERVATION DETAILS****预订细节** |  |
| Check-in Date入住日期 | D/日M/月 | Arrival Flight抵达航班 |  | ETA:预计抵达 |  |
| Check-out Date离店日期 | D/日M/月 | Departure Flight离港航班 |  | ETD:预计离港 |  |
| Last Name姓 |  | First Name名 |  |  |  |
| Mobile手机 |  | Email邮件 |  |  |
|  |  |
| **Room Type****房型** | **Room Rate****房价** | **Number Of Rooms****房间数** |
|  King Size Bed Room RMB600 Incl. 1-2 Breakfast[ ]  大床房 人民币600元 含1-2份早餐 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Twin Beds Room RMB600 Incl. 1-2 Breakfast[ ]  双床房 人民币600元 含1-2份早餐 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Suite RMB900 Incl. 1-2 Breakfast[ ]  套房 人民币900元 含1-2份早餐 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     |  |
| **Remarks备注*** All rates quoted are inclusive 10% service charge and 6% tax.

所有价格均已包含10%服务费和6%税费。* Preferences indicated are not on guaranteed basis but subject to availability.

客人特殊需求视酒店实际情况而定，不能作为担保。* **Please send your reservation form to** **roomreservation@jinsailhotels.com**

**RESERVATION GUARANTEE预订担保** |
| A credit card guarantee is required at the point of reservation.所有预订房间需要信用卡担保Any late cancellation **Within 24 hours** or no shows will result in a full payment of one night accommodation charge. This fee will automatically be charged to the credit card given as guarantee. 在24小时以内的任何预订房间的取消或者预订未抵达，须支付所取消或未抵达房间一晚的房间费用。这个费用将直接从担保信用卡中自动扣除。 |
| Credit Card Info. :信用卡号及有效期： | Card Number/卡号：Expiration/有效期：M/月 Y/年 |
| **TERMS AND CONDITIONS条款** |
| * All reservation to be confirmed subject to availability at the time of booking.

酒店将在接到预订信息后确认可卖房型。* Check-in time is after 14:00hrs and check-out time is before 12:00hrs. For any guests who would like immediate guaranteed access to their rooms prior to 14:00hrs check-in time, the room should be reserved from the previous evening. This will incur an additional one-night accommodation charge.

我们的入住时间为到达当天的下午2点后。我们会竭尽所能在下午2点前做好充分的准备。若您的客人可能会提早抵店，我们建议您为其预留前一天的房间，可享受以上特价。* Our check-out time is 12:00hr on the day of departure. Should your guests wish to check out after the normal check-out time, it will be charged additional 50% of the room rate quoted if check-out before 6pm; full room rate will be charged if check-out after 6pm. .

我们的离店时间为离店当天中午的12点前。若客人要求延迟退房至下午6点前，酒店会另收取50%的房费；如退房延迟至下午6点后，酒店会收取全天房费。* By providing above mentioned credit card details, cardholder agrees to the reservation guarantee policy.

信用卡持有者同意以上所有详细信息 |

###  For Hotel Use Only酒店方回复

 **Confirmation Date 确认日期：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Confirmation No.确认号：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**