

Terms & Conditions – Cleantech Group Events

The following information outlines the Attendee Registration terms and conditions for events organized by Cleantech Group, including payment and cancellation policies.

1. By registering for and/or attending the Event (as defined below), participants are bound by, and comply with, these Terms and Conditions. It is the individual's responsibility to read and understand these Terms and Conditions.
2. For the purposes of these Terms and Conditions, the "Event" means any forum, plenary session, summit, networking session, discussion session, virtual event, awards dinner and/or presentation, the details of which are as confirmed in the registration process between the participant and Cleantech Group.
3. In order to attend the event, participants must pay the relevant Registration fee in full – or have paid in full on their behalf – immediately upon confirmation or by the Event Date. Confirmation by Cleantech Group of registration for the Event forms a binding commitment for payment of the full relevant registration fee by the individual participant.
4. The registration fee does not include any travel or accommodation costs. The registration fee relates solely to attendance at the Event.
5. If an invoice is requested, payment will be required by no later than the Event Date. If payment is not received before then, Cleantech Group reserves the right to cancel the registration without notice. Payment may be made by check, credit card or bank transfer.
6. Discount Policy. Cleantech Group does provide some official discounts from the prevailing standard published rates (as per the registration webpage). Only one discount type/code can ever be applied against published standard rates. Cleantech Group reserves the right to reject any registrations where a double-discount is deemed to have been applied or some other misuse of codes.
7. Tickets can be transferred to colleagues anytime up to two working days prior to the event start date. A request to transfer a participant's confirmed registration to a colleague should be made by giving written notice via email to forums@cleantech.com. Cleantech Group reserves the right to deny a request for such a substitution, but it will not unreasonably do so.
8. Participants wishing to cancel their registration must do so in writing via email to forums@cleantech.com. In order for the cancellation to be deemed valid it must be

acknowledged by Cleantech Group and the agreed applicable refund actions, will be set out in a response. Our default applicable refunds (or future credits) for participant cancellations for in person events are outlined as follows. By default, there will be no refunds for digital events. If better terms are offered for any particular individual event, they will be provided on that event's Registration page and they will of course be the ones which will apply

In Person – default cancellation policy

- a. Up to 12 weeks before the event date, 100% will be refunded
 - b. Up to 8 weeks before the event date, 80% will be refunded (or 100% can be applied as a credit towards a future Cleantech Group event registration fee to be used within 12 months of the cancellation date)
 - c. Up to 4 weeks before the event date, 50% will be refunded (or 75% can be applied as a credit to a future Cleantech Group event within 12 months of the cancellation date)
 - d. Less than 4 weeks before the event date, no refund will be due (but 50% can be applied as a credit to a future Cleantech Group event within 12 months of the cancellation date, so long as notice is given at least two weeks before the event start date)
 - e. No Show, or No Notice within two weeks of the event start date, no refund of any sort will be applicable
9. No refunds will be issued for a Cleantech Group event that is cancelled through no fault of Cleantech Group, including but not limited to third party schedule changes or travel delays, fire, flood, labor disputes, natural disasters, acts of God, health-related emergencies, civil disorders, riots, insurrections, work stoppages, slowdowns, disputes or other similar events. In these cases, attendees will not be entitled to any refund or to claim for any loss or damage.
10. If Cleantech Group changes, or delays an event that is either wholly or partially in person, be that due to Covid-19 or some other reason that renders this necessary to ensure the event's viability, our standard terms and conditions will not oblige Cleantech Group to refund, but to deliver equivalent value. That will be achieved either from a future credit for the full value of what was not delivered (usable within 12 months) or, in the case where an in person event (be that the whole or part of the overall event) is converted to online, the ticket type will be converted and the number of tickets will be increased to deliver equivalent value.
11. Photographs and/or filming will be taken at the Event by an official photographer and/or videographer, which may be used in post Event publicity and in future marketing materials. By completing registration, the participant consents to the official photographer and/or videographer taking such photographs and/or video, which may

feature the participant, and the use of such photographs and/or video as described. If the participant does not want his/her photograph to be taken and/or does not want to be filmed, Cleantech Group must be notified prior to the Event.

12. Any aspects of any event which are online/virtual will be recorded and shared on the platform for all participants to view. The recordings may be used in post Event publicity and in future marketing materials. By completing registration, the participant consents to recording of all online/virtual sessions, which may feature the participant, and the use of such recordings as described. If the participant does not want to be in the recording they can choose to stay off video and on mute throughout the session.
13. The views expressed by any speaker at the Event are representative of the speaker's own opinions and cannot in any way be attributed to Cleantech Group. Cleantech Group disclaims any liability for views expressed by any speaker at the Event.
14. Cleantech Group reserves the right to reject a ticket sale or refuse entry if it is deemed that the potential attendee would in some way be an inappropriate delegate, in which case a full refund will be given if a ticket has been purchased. In the event of inappropriate behavior by any individual in the view of Cleantech Group or the Event venue operator, they may be refused entry or asked to leave and excluded from the Event without refund or compensation.
15. The details of the Event shown in any material supplied by Cleantech Group to the participant are correct at the time of printing/publishing, but the participant shall be responsible for checking with Cleantech Group that no alterations have been made.